

# BUSINESS: HEALTH SERVICES MANAGEMENT TECHNOLOGY (A.A.S.)

**HEGIS: 5004**  
**SUNY CODE: 0693**



This program prepares students for positions such as service coordinators, personnel assistants, office managers, field staff supervisors, administrative assistants and other business office personnel. Graduates are prepared to:

- Describe current issues in health care
- Identify the challenges and responsibilities of health care providers
- Explain financial considerations in the health care industry
- Describe access to care
- Identify reimbursement issues and the changes which have an economic impact on the health care delivery system – Medicare, Medicaid, Managed Care and Insurance
- Describe the ethical and social implications of the health care industry

## Career Opportunities/Transfer Information

Graduates find employment in managed care systems, nursing homes, adult care, assisted living, independent living facilities, home care agencies, voluntary agencies, physicians' offices, hospitals, both in government and private industry. Many of our graduates transfer to four-year colleges such as Utica College, SUNY Canton, Franklin University and Thomas Edison State College.

		<b>1st Year</b>			
1st Semester	Credits	2nd Semester	Credits		
<b>BU 114 Accounting I</b>	<b>4</b>	<b>BU 115 Accounting II</b>	<b>3</b>		
<b>EN 111 English I</b>	<b>3</b>	<b>BU 141 Introduction to Marketing</b>	<b>3</b>		
<b>FS 100 Freshman Seminar</b>	<b>1</b>	<b>EN 112 English II</b>	<b>3</b>		
<b>HM 111 Community Medicine and Public Health OR</b>		<b>HM 112 Issues in Long-Term Care</b>			
<b>HM 211 Medical Problems and Programs</b>	<b>3</b>	<b>HM 212 Management of Health Facilities</b>	<b>3</b>		
<b>SS 161 Introductory Sociology OR</b>		<b>Mathematics Elective</b>	<b>3</b>		
<b>SS 263 Introduction to Gerontology</b>	<b>3</b>	<b>Physical Education Activity</b>	<b>1</b>		
<b>Science Elective*</b>	<b>3</b>				
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<b>Total</b>	<b>17</b>	<b>Total</b>	<b>16</b>		
 <b>2nd Year</b>  					
3rd Semester	Credits	4th Semester	Credits		
<b>BU 221 Public Relations</b>	<b>3</b>	<b>BU 112 Business Communications</b>	<b>3</b>		
<b>BU 232 Principles of Management</b>	<b>3</b>	<b>EN 228 Interpersonal Communication</b>	<b>3</b>		
<b>BU 251 Human Resource Management</b>	<b>3</b>	<b>HM 112 Issues in Long-Term Care</b>			
<b>HM 111 Community Medicine and Public Health OR</b>		<b>OR</b>			
<b>HM 211 Medical Problems and Programs</b>	<b>3</b>	<b>HM 212 Management of Health Facilities</b>	<b>3</b>		
<b>IS 111 Keyboarding Essentials</b>	<b>1</b>	<b>HM 201 Health Services Mgt. Internship</b>	<b>3</b>		
<b>SS 151 Introductory Psychology</b>	<b>3</b>	<b>IS 115 Computer Software Applications I</b>	<b>3</b>		
	<hr/>	<b>Physical Education Activity</b>	<b>1</b>		
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>		

*65 Credits Required  
for the  
Associate in Applied Science Degree*

\*SC 141 is recommended for students planning to transfer.

For more information, contact the Business and Information Technology Division at (315) 866-0300 or toll free 1-888-GO-4-HCCC, ext. 8240.

**This program is Internet accessible and may only be completed online.  
For more information access HCCC Internet Academy website: [www.ia.herkimer.edu](http://www.ia.herkimer.edu)**